



Grant Agreement

This Grant Agreement (the “Agreement”) is entered into this _____ (the “Effective Date”) between the Florida-Bahamas Synod (the “Synod”) and _____ (the “Grantee” or the “Congregation”) (each a “Party” and collectively, the “Parties”), pursuant to the terms and conditions set forth herein.

I. Description of Grant

Amount of Grant:

Grant Term:

January 1, 2027-December 31, 2027

Purpose of Grant:

II. Reporting Schedule

Forms will be available on the V2A website, to be completed at the following times:

Midyear Report:

Due June 15, 2027

Final Report:

Due January 15, 2028

III. Coaching Schedule

The Grantee commits to participate in coaching, collaborative zoom meetings and a conference as arranged by the Synod coaching team and staff. The schedule is as follows:

V2A Coaching Conference	January weekend dates tba in person at Embassy Suites, Kissimmee, FL (1or 2 representatives from each grant attends)
1 st Quarter Coaching meeting(s)	Jan 11-March 31: Individual project coaching session (minimum 1 session, 2 nd as needed)
Collaborative Zoom Meeting with Coach and grant team leaders	Saturday in April date tba (9 am-12 Noon)
2 nd Quarter Coaching meeting(s)	April 15-June 30: Individual project coaching session (minimum 1 session, 2 nd as needed)
3 rd Quarter Coaching meeting(s)	July 1-August 20: Individual project coaching session (minimum 1 session, 2 nd as needed)
Collaborative Zoom Meeting with Coach and grant team leaders	Saturday in August date tba (9 am-12 Noon)
4 th Quarter Coaching meeting(s)	August 21-Dec. 18: Individual project coaching session (minimum 1 session, 2 nd as needed)
OPTIONAL: Collaborative Zoom Meeting with Coach and grant team leaders	Saturday in October date TBA (9 am-12 Noon)

IV. Terms and Conditions

The Grantee accepts and agrees to comply with the following terms and conditions:

Purpose: The grant funds are to be used solely for the purpose noted above in Section I of this Agreement and as detailed in the V2A application. Use of these funds for any resource or purpose other than that outlined in your application must be requested and approved in writing by the Grant Manager *prior* to spending the funds. If there are funds remaining at the end of the Grant Term that have not been expended or committed in accordance with the purpose set forth in this Agreement, Grantee must communicate with the Grant Manager to determine how the funds will be used, or if they will be returned to the Florida-Bahamas Synod according to a timeline determined by the Synod. Further, should the project not go forward for any reason, the Grantee will contact the Grant Manager as soon as possible to arrange the return of the funds.

Program Reporting: In accordance with the Reporting Schedule set forth in Section II of this Agreement, the Grantee shall:

1. Complete mid-year written report as required;
 2. Submit a final report of the project as required;
- Both reports are accessed and submitted on the V2A website.

Financial Reporting: The Grantee must submit a financial report with its Final Report. This report should list the original budgeted expenses and the final amounts spent in each originally budgeted category and follow the format of the originally submitted grant budget.

The Grantee agrees to maintain complete records of receipts and expenditures relating to the grant. Records of expenditures, as well as copies of the reports submitted to the Synod, must be kept for at least three years after completion of the use of all grant funds. Grantee also agrees to make its books and records relating to this grant available to the Florida-Bahamas Synod and its representatives for inspection and copying at all reasonable times. Ordinarily, the Grantee will not be asked to present receipts, but the Synod reserves the right to do so.

Project Coaching and Evaluation: In addition to “Program Reporting” above, the Grantee agrees to (1) participate in the Conference and Coaching as required (Section III); (2) participate in collaborative zoom meetings with the V2A Coach and other grantees. (Section III).

Publicity: The Grantee hereby gives permission to the Synod to share information, images and/or stories about the project being undertaken. Correspondingly, the Synod agrees that this public sharing of information (which may appear through newsletters,

workshops, speeches, internet resources, and other means of public sharing) will be done appropriately with respect to the Grantee's story and identity.

The Synod also encourages the Grantee to find its own ways to share about the project. This can be through congregational and organizational media and through Florida-Bahamas Synod communiques and platforms. All grantees will be expected to respond with a Grant Impact story as requested for use in E-Spirit or on the V2A website.